

C H E S L E Y D E L E O N

CANDIDATE FOR MASTER OF URBAN & REGIONAL PLANNING

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EDUCATION

VIRGINIA COMMONWEALTH UNIVERSITY ◆ Richmond, VA

Master of Urban & Regional Planning | May 2021

Secretary of Urban & Regional Planning Student Association

UNIVERSITY OF MARY WASHINGTON ◆ Fredericksburg, VA

Bachelor of Arts in Historic Preservation | May 2017

SKILLS

ARCHITECTURAL: AutoCad, DraftSight, TachyCad, PhotoPlan, SketchUp

DESIGN & PHOTOGRAPHY: Adobe InDesign, Adobe Photoshop, GIMP, Digital photography

OTHER: WordPress, Google My Maps, SPSS, Proficient in both Mac & PC platforms

WORK EXPERIENCE

VCU SURVEY & EVALUATION RESEARCH LAB ASSISTANT ◆ Richmond, VA ◆ Nov 2019 - Present

- Collect, organize, and analyze quantitative and qualitative data from surveys and interviews
- Thoroughly conduct interviews pertaining to clientele surveys and research

VIBE CREATIVE DISTRICT EXECUTIVE ASSISTANT INTERN ◆ Virginia Beach, VA ◆ Jun 2018 - Jul 2019

- Attended meetings with the City of Virginia Beach, business owners, civic leagues, and other arts organizations concerning funding, district placemaking, and infrastructure improvements
- Designed signage, advertisements, and other documents in order to showcase the district's footprint, events, and programs

CAPE HENRY LIGHTHOUSE MANAGER & HISTORIC INTERPRETER ◆ Virginia Beach, VA ◆ Aug 2017 - Jul 2019

- Responsibly opened and closed the museum shop, delegated tasks to coworkers, and made sure the museum operations ran smoothly
- Enthusiastically provided information and answered questions about the lighthouse and Preservation Virginia's goals in order to teach visitors the importance of saving historic sites

SOMETHING IN THE WATER ART WALK COORDINATOR ◆ Virginia Beach, VA ◆ Apr 2019

- Acted as a liaison between the head coordinator, suppliers, and thirteen muralists
- Distributed supplies, assisted the artists, and monitored their progress within a span of twelve days

HISTORIC PRESERVATION DESIGN LLC. INTERN ◆ Fredericksburg, VA ◆ Feb - May 2017

- Assisted in the consultation and design of historic building renovations and additions
- Efficiently communicated and developed a rapport with working parties of a project (i.e. contractors and clients)